

United Nations Development Programme

Country/Region/Global: Kazakhstan
Initiation Plan

Project Title: Capacity-Building of Foreign Policy and ODA Organizations of Kazakhstan

Expected UNDAF/CP Outcome(s):

Outcome 2.2 By 2025, state institutions at all levels effectively design and implement gender-sensitive, human rights and evidence-based public policies and provide quality services in an inclusive, transparent and accountable manner

Outcome 3.1 By 2025, all people in Kazakhstan, especially the most vulnerable, benefit from inclusive, resilient, and sustainable economic development with improved productive capacities, skills and equal opportunities for sustainable and decent jobs, livelihoods, and businesses

Expected CPD Output(s):

Output 2.2: Institutions and systems enabled to develop and implement institutional reforms towards more effective, transparent and inclusive governance and service provision at the national and local levels

Output 2.4: Triangular development initiatives are in place to support the positioning of Kazakhstan, with a focus on empowerment of women

Output 3.1: Skills development opportunities, policies and platforms facilitated to strengthen labour force resilience

Initiation Plan Start/End Dates: September 5, 2022 – September 30, 2023

Implementing Partner: UNDP

Brief Description

This project aims to enhance the technical and expert capacities of the foreign policy and ODA organizations of the MFA of Kazakhstan – Foreign Policy Research Institute and Kazakhstan Agency for International Development (KazAID) and strengthen Kazakhstan's international perception and national image in the global and regional spheres. It has three major outputs:

First, the project targets to enhance Kazakhstan's existing ODA practices by working with FPRI to identify the current challenges, gaps, and corresponding recommendations. Second, the project aims to accelerate the synergy of ODA practices through data integration with two digital tools for KazAID: a National ODA Accounting Dashboard and a Database of Kazakhstan Development Experts, with a specific focus on women professionals. Third, this project improves KazAID's executive capacity to implement projects by engaging in joint activities, sharing experiences as well as mainstreaming cross-cutting issues as gender in the programme cycles. The activity will focus on raising awareness of youth and strengthening women-led volunteering initiatives in UNDP's traditional area of engagement – energy and environment. Third component is financially supported by the Romanian Agency for International Development.

Programme Period:	2021-2025
Atlas Project Number:	00125105
Atlas Output ID:	00132883
Gender Marker:	GEN2

Total resources required	\$226,344
Total allocated resources:	\$226,344
• Other:	
○ MFA	\$200,000
○ RomAID	\$26,344

Approved by : Sukhrob Khojimatov, UNDP Resident Representative a.i.

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I. PURPOSE AND EXPECTED OUTPUT

This project expects to contribute to Kazakhstan's international position as a development actor through capacitation of its foreign policy and ODA organizations – FPRI and KazAID. It is expected to provide a portfolio of solutions targeting different levels of the challenges to achieve the nation's policy effectiveness and sustainable development, as outlined in UNDP's Country Program Document.

The project will be implemented in line with UNDP policies and procedures, rules and regulations.

Output 1: Evidence is available to the government of Kazakhstan to enhance its understanding and to strengthen its role of a regional development actor

This project expects to deliver a mapping of existing ODA-related policies and institutions in Kazakhstan as part of a broader research on Kazakhstan's soft power to identify existing challenges, gaps, and the according recommendations to the senior officials in collaboration with the FPRI. Additionally, given Kazakhstan's highest commitment to gender equality, the assessment will explore ways on mainstreaming promotion of women and girls' rights, or creating an enabling environment for women and girls in ODA approaches and frameworks as an essential principle to become leading development institution in the region.

Output 2: KazAID has increased technical capacity as a development agency

Second, development of digital ODA-related solutions for KazAID is also expected. This proposal aims to provide comprehensive support to KazAID, focusing on the development of two digital tools: a National ODA Accounting Dashboard and a Database of Kazakhstan Development Experts. A National ODA Accounting Dashboard is a digital platform that will map out, account, and visualize data on Kazakhstan's ODA. The platform will allow KazAID to visualize ODA and generate analytical reports and information by aid country, sector, and time. One of the key functionalities will be a process to collect data on ODA from different Ministries and government agencies in a unified manner. Additionally, a concept of assigning gender marker scores to each development assistance project will be presented. Secondly, UNDP offers to create an online Database of Kazakhstan Development Experts – a pool of local experts who are available for short-term assignments to the countries KazAID is supporting. The database will feature qualified Kazakhstani professionals from different sectors who can be deployed as KazAID consultants with an option to disaggregate specialists by gender. To ensure transparency of selection for roster positions and encourage wider participation of women professionals in the development agenda, a call for Expression of Interest will be announced and dedicated workshop will be held to train women professionals on how to apply and how to build strong proposal to be selected for consultancy. This activity will also create a platform for networking among women professionals, exchange experiences along their professional career tracks and peer support.

Output 3: KazAID has increased capacity to develop and implement youth-engagement and eco-volunteering projects through joint work with UNDP

Lastly, this project expects to create joint UNDP-KazAID intervention to help build project implementation capacity of KazAID. Together with the UN Volunteers Programme, UNDP proposes to mobilize and train civil society volunteers in different locations of Kazakhstan and Central Asia for the needs of its environmental projects, following the best international and national practices. A network of volunteers in several locations will be created and capacitated on the environmental agenda that UNDP promotes. The proposed activity will put specific focus on women-led initiatives to promote their active participation and equip with necessary skills and knowledge and become agents of change in their communities. Gender mainstreaming in programme cycles will be one of the main components of capacity building activities. To ensure cross-pollination of practices and experience exchange, a regional conference for volunteers from Central Asia will be organized.

II. MANAGEMENT ARRANGEMENTS

The project will be implemented through a direct implementation modality (DIM), fully managed by UNDP Kazakhstan. UNDP Project Manager will exercise overall oversight of implementation, lead coordination, and consultations with key national partners, KazAID, FPRI, and other stakeholders. The project will be supervised by the assigned project manager, that will also be responsible for

quality assurance and achieving results and procedures, and that the approved resources are used in line with the conditions and instructions by the Ministry of Foreign Affairs outlined in the allocation letter, as well as in accordance with UNDP financial rules and regulations and project management policy as set out in the Financial Resources Management Section of the Programme and Operations Policies and Procedures.

The project implementation will benefit from the existing project infrastructures of Kazakhstan ODA on a subnational level. It will strengthen Kazakhstan's existing ODA practices, consolidate and digitalize the ODA platform, and build Kazakhstan's ODA implementation capabilities. Close and regular communication will be ensured with key institutions and government partners, including the Ministry of Foreign Affairs, FPRI, KazAID, and local authorities for on-the-ground activities.

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III. MONITORING

Monitoring will be done against gender-sensitive targets and indicators, including through checking data on the spot from workshops, studies, and reviewing progress reports. All data generated as a result of accomplished activities will be gathered using gender-sensitive approach (participation, issues discussed, results achieved, etc.). UNDP Project Manager oversees and coordinates project work to ensure all targets are monitored.

UNDP Project Manager will prepare final consolidated narrative progress and financial reports based on delivered project activities and annual expenses as per annual CDRs. The narrative reports should describe in a coherent manner what is being done at outcome and output level and results achieved upon project implementation including extensive narrative on gender-related results.

Monitoring Plan

Monitoring Activity	Purpose	Frequency	Expected Action
Track results progress	Progress gender-sensitive data will be collected to analyse the achievement of project results.	Quarterly, or in the frequency required for each indicator.	Slower than expected progress will be addressed by project management.
Monitor and Manage Risk	Identify and monitor specific risks including gender-related that may threaten achievement of intended results.	Quarterly	Risks are identified and actions are taken to manage risk.
Learn	Knowledge, good practices including on gender mainstreaming and lessons will be captured through project implementation.	Annually	Lessons are captured and used to inform management decisions.
Annual Project Quality Assurance	n/a for Initiation Plan		
Course Corrections	If necessary, based on monitoring action, etc	In the middle of project implementation	If necessary, course correction will be introduced based on evidence and stakeholders consultation

Project Report	UNDP standard monitoring action and progress report applies	At the end of the project	Final project report to be shared with stakeholders
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IV. WORK PLAN

Period:

EXPECTED OUTPUTS	PLANNED ACTIVITIES	Budget description		Planned Budget by Year		RESPONSIBLE PARTY	PLANNED BUDGET	
				2022	2023		Funding Source	Amount (in USD)
Output 1: Evidence is available to the government of Kazakhstan to enhance its understanding and to strengthen its role of a regional development actor <i>Gender marker: GEN2</i>	1.1 Assessment of the Kazakhstan soft power policy, approach and recommendations applying gender lens.	72100	Contractual Services	0.00	15,000.00	UNDP	MFA of Kazakhstan	15,000.00
	1.2 Workshops organized to discuss methodology and validate preliminary results of the research developed	75700	Training and seminars	5,000.00	5,000.00	UNDP	MFA of Kazakhstan	10,000.00
	1.3 High-level meeting organized to present the results of the assessment and discuss way forward	75700	Training and seminars	0.00	19,000.00	UNDP	MFA of Kazakhstan	19,000.00
	1.4 Technical assistance	72100	Contractual Services	0.00	15,000.00	UNDP	MFA of Kazakhstan	15,000.00
	Bank commission	74500	Bank commission	0.00	200.00	UNDP	MFA of Kazakhstan	200.00
	GMS MFA 8%	75100	GMS	400.00	4,336.00	UNDP	MFA of Kazakhstan	4,736.00
	Sub-Total for Output 1							63,936.00
Output 2: KazAID has increased technical capacity as a development	2.1 Development of the National ODA Accounting Dashboard	71300	National Consultants	0.00	20,000.00	UNDP	MFA of Kazakhstan	20,000.00

agency <i>Gender marker: GEN2</i>	featuring gender-sensitive aspects							
	2.2 Development of the gender-sensitive Database of Kazakhstan Development Experts	71300	National Consultants	0.00	14,700.00	UNDP	MFA of Kazakhstan	14,700.00
	2.3. Workshop for women professionals							
	Bank commission	74500	Bank commission	0.00	100.00	UNDP	MFA of Kazakhstan	100.00
	GMS MFA 8%	75100	GMS	0.00	2,784.00	UNDP	MFA of Kazakhstan	2,784.00
	Sub-Total for Output 2							37,584.00
Output 3: KazAID has increased capacity to develop and implement youth-engagement and eco-volunteering projects through joint work with UNDP <i>Gender marker: GEN2</i>	3.1 Organization of gender-sensitive trainings for youth volunteers on eco-activism	75700	Training and seminars	15,000.00	15,000.00	UNDP	MFA of Kazakhstan	30,000.00
	3.2 Organization of the regional conference for volunteers from Central Asia on eco-activism	75700	Training and seminars	0.00	20,000.00	UNDP	RomAID	20,000.00
	3.3 Administrative support to volunteering in local communities (development of eco-brochures, printing, translation etc)	75700	Training and seminars	0.00	6,344.00	UNDP	RomAID	6,344.00
	Bank commission	74500	Bank commission	0.00	100.00	UNDP	MFA of Kazakhstan	100.00
	GMS RoAID 8%	75100	GMS	0.00	2,107.52		MFA of Kazakhstan	2,107.52
	GMS MFA 8%	75100	GMS	1,200.00	1,208.00		RomAID	2,408.00

		Sub-Total for Output 3							60,959.52
Output 4: Management	Project	UNV Specialist/Project Manager	71500	Project Manager	0.00	18,244.00	UNDP	MFA of Kazakhstan	18,244.00
		2 UNV in local communities (6 months)	71500	Project Assistant	3,520.00	3,520.00	UNDP	MFA of Kazakhstan	7,040.00
		Project Assistant (PIU)	71400	Project Assistant	2,030.66	12,183.95	UNDP	MFA of Kazakhstan	14,214.61
		Rent and office maintenance	73100	Rent and office maintenance	1,500.00	4,500.00	UNDP	MFA of Kazakhstan	6,000.00
		Translation services	74200	Translation services	0.00	200.00	UNDP	MFA of Kazakhstan	200.00
		IT Equipmt	72800	IT Equipmt	8,320.00	0.00	UNDP	MFA of Kazakhstan	8,320.00
		DPC (Operations)	64397	DPC (Operations)	0.00	3,500.00	UNDP	MFA of Kazakhstan	3,500.00
		DPC (Operations)	74596	DPC (Operations)	0.00	1,500.00	UNDP	MFA of Kazakhstan	1,500.00
		Bank commission	74500	Bank commission	0.00	115.17	UNDP	MFA of Kazakhstan	115.17
		GMS MFA 8%	75100	GMS	1,229.65	3,501.05		MFA of Kazakhstan	4,730.70
		Sub-Total for Output 4							63,864.48
TOTAL									226,344.00

V. RESULTS FRAMEWORK¹

EXPECTED OUTPUTS	OUTPUT INDICATORS ²	DATA SOURCE	BASELINE		TARGETS (by frequency of data collection)			DATA COLLECTION METHODS & RISKS
			Value	Year	2022	2023	FINAL	
Output 1 Evidence is available to the government of Kazakhstan to enhance its understanding and to strengthen its role of a regional development actor	1.1 Number of reports available, which provides overview of the Kazakhstan soft-power policy, approach and recommendations.	report	0	2022	0	1	1	Project reporting documents
	1.2 Number of workshops organized to discuss methodology and validate preliminary results of the research	agenda, minutes of the workshops	0	2022	1	1	2	Project reporting documents
	1.3 Number of high-level meetings organized to present the results of the assessment and discuss way forward	agenda, minutes of the meeting	0	2022	0	1	1	Project reporting documents
	1.4. % of women participants among speakers, moderators and participants of workshops and high-level meetings	LoPs, Agenda	0	2022	0	40%	40%	Project reporting documents
Output 2	2.1 National ODA Accounting Dashboard is available	dashboard	0	2022	0	1	1	Project reporting documents

¹ UNDP publishes its project information (indicators, baselines, targets and results) to meet the International Aid Transparency Initiative (IATI) standards. Make sure that indicators are S.M.A.R.T. (Specific, Measurable, Attainable, Relevant and Time-bound), provide accurate baselines and targets underpinned by reliable evidence and data, and avoid acronyms so that external audience clearly understand the results of the project.

² It is recommended that projects use output indicators from the Strategic Plan IRRF, as relevant, in addition to project-specific results indicators. Indicators should be disaggregated by sex or for other targeted groups where relevant.

EXPECTED OUTPUTS	OUTPUT INDICATORS ²	DATA SOURCE	BASELINE		TARGETS (by frequency of data collection)			DATA COLLECTION METHODS & RISKS
			Value	Year	2022	2023	FINAL	
KazAID has increased technical capacity as a development agency	2.2 Gender-sensitive Database of Kazakhstan Development Experts is available	database	0	2022	0	1	1	Project reporting documents
	2.3. % of women professionals rostered	Kazakhstan Development Experts Database	0	2022	0	15%	15%	Project reporting documents
	2.4. Number of workshops organized for women professionals to encourage participation in KazAID development experts database	LoPs, Agenda	0	2022	0	1	1	Project reporting documents
Output 3 KazAID has increased capacity to develop and implement youth-engagement and eco-volunteering projects through joint work with UNDP	3.1 Number of gender-sensitive trainings for youth volunteers on eco-activism organized jointly	agenda	0	2022	1	1	2	Project reporting documents
	3.2 Number of regional conferences for volunteers from Central Asia on eco-activism	agenda	0	2022	0	1	1	Project reporting documents
	3.3. % of participants acknowledge gender was a cross-cutting topic during trainings.	Survey results	0	2022	0	60%	60%	Project reporting documents